Hello Parents,

In preparation of the upcoming school year we are sending this letter with some helpful information and reminders for you.

When dropping your child off please put jacket/ backpack in the cubbies and lunch box and water bottle on the stove. If drop off is indoors, please take your child’s shoes off and put them in the bin by the door.

In the hallway above the book nook we have a parent info board with emergency phone numbers, our evacuation plan, the snack schedule, and a list of vacations. For parents of children with diapers or pullups, we will write your child’s name here when we need more. We also will occasionally write important reminders or memos so make sure to check the board often!

Each child will have an extra clothes bin in the bathroom, we recommend that in each bin you have:

* 2 short sleeve shirts
* 2 long sleeve shirts
* 1 pair socks
* 2 pairs pants
* 2 pairs shorts
* 1 light sweatshirt
* 1 pair gloves
* 3 pairs underwear (if child is potty trained)

Please make sure to check your bins for items and replace them when needed (especially when the seasons change)

Thank you so much!